

Normative Instruction nº 05, on the date of September 09, 2016

*The following information is about professors' accreditation and re-accreditation in the Postgraduate Program in Movement Sciences.*

Article 1 - In compliance with the current CAPES legislation and with the provisions of Article 9 of the Regulations of the Postgraduate Program in Movement Sciences, accreditation and re-accreditation of professors, considered the last four (4) years and with positive manifestation of the Program, will be based on:

- I - the quality and regularity of scientific production and research in the development of the professor in the area of concentration;
- II - performance in orientation and teaching;
- III - the relevance of other academic activities, including funding, community outreach and **nucleation**.

Article 2 - All accredited professors must be re-accredited during the second semester of the fourth year of each quadrennial, based on the data inserted in Annex I, without prejudice to the follow-up evaluations.

Paragraph 1 - The follow-up evaluation of the accredited professor will be done during the evaluation period of the Postgraduate Program monitored by CAPES.

Article 3 – Based on the criteria contained in Annex I, the accreditation of professors will be inserted into one of the following categories:

- I - Permanent: be responsible to teach at least one course each year, be responsible for at least one research project, and have supervision in progress, with the right to accept new students;
- II - Collaborating: be responsible to teach at least one course each year and completion of supervision in progress, without the right to accept new students;
- III - Discredited: without the right to teach courses or advise students.

Article 4 - In case of discredit, the professor may request a new application for accreditation during the subsequent evaluation period, by an official letter to the Director of the Institute of Biosciences for the referral of Annex I.

Article 5 - In the subsequent evaluation process, the collaborating professor may become Permanent Professor or be De-accredited.

Article 6 - The criteria for accreditation and re-accreditation are composed of items, to which points are awarded.

**Annex I. Form for professors' accreditation and re-accreditation  
in the Postgraduate Program in Movement Sciences  
(Validity: Quadrennial 2013/2014/2015/2016)**

**Professor:**  
**CPF/ ID:**

**1. ACADEMIC PRODUCTION:**

Quantity of work complete*		A1	A2	B1	B2	B3	Patent	POINTS	Book chapter	Book	Book organization
	Without student authorship										
	With student authorship										
	Without student authorship										
	With student authorship										
	Without student authorship										
	With student authorship										
	Without student authorship										
	With student authorship										

**\* Insert only the quantity. The complete citation should be inserted after this note.**

Points:

A1= 100 points; A2= 80 points; B1= 60 points; B2= 40 points; B3= 20 points.

PATENT= 100 points.

Book and chapter of book: points according to the CAPES classification for area 21 for the books deposited.

**P.S.: Books published should be deposited containing the documentation for accreditation (Title page, index...)**

Manuscripts published that are not in the WebQualis, will be classified according to criteria of journal per group of the area 21 of CAPES available at [http://www.capes.gov.br/images/stories/download/avaliacao/Qualis\\_Educacao\\_Fisica.pdf](http://www.capes.gov.br/images/stories/download/avaliacao/Qualis_Educacao_Fisica.pdf).

Manuscripts published in journals classified under B3 will not receive points. Only two book chapters of the same professor (author or co-author) published in the same book will receive points.

**2. STUDENTS AUTHORSHIP (POSTGRADUATE students enrolled in the quadrennial):**

<b>Postgraduate students with publication (quantity per student)*</b>	<b>Abstract published in annals and journals</b>	<b>Full abstract published in annals</b>	<b>Manuscript in journals, chapter of book or book without participation of the professor</b>	<b>POINTS</b>

**\* Insert the complete citation per year, after this note.**

Points:

Student authorship = 10 points per student with academic production.

**3. SUPERVISION OF UNDERGRADUATE STUDENTS:**

<b>Number of supervisions of undergraduate students:</b>			
<b>Students' name</b>	<b>Period of supervision (month/year)</b>	<b>Agency or Institution that granted scholarship</b>	<b>Points</b>

Points:

10 points per student with scholarship.

5 points per student without scholarship

(Maximum **200** points in the **quadrennial period**)

**4.1 FUNDING: (trips / extension programs / publication / visiting professor / event)**

<b>Funds for projects and noninstitutional scholarships in the quadrennial period as the responsible professor:</b>			
<b>Title of the project</b>	<b>Agency</b>	<b>Period</b>	<b>Points</b>
<b>Noninstitutional scholarship*</b>	<b>Agency</b>	<b>Period</b>	<b>Points</b>

**4.2 FUNDING: (trips / extension programs / publication / visiting professor / event)**

<b>Funds for projects and noninstitutional scholarships in the quadrennial period as a member:</b>			
<b>Title of the project</b>	<b>Agency</b>	<b>Period</b>	<b>Points</b>

**Program funds (PROEX) should not be inserted.**

**\* CAPES and CNPq scholarships coming from the Program should not be inserted.**

Points:

Funding for research projects and extension programs according to the amount of funding per project – **as the professor responsible**: up to R\$5,000.00 = 10 points; between R\$ 5,0001.00 and R\$ 10,000.00 = 20 points; between R\$ 10,0001.00 and R\$ 20,000.00 = 30 points; between R\$ 20,0001.00 and R\$ 50,000.00 = 40 points; above R\$ 50,000.00 = 50 points.

Noninstitutional scholarship = 50 points per project.

Funding for research projects and extension programs according to the amount of funding per project – **as a member**: up to R\$5,000.00 = 5 points; between R\$ 5,0001.00 and R\$ 10,000.00 = 10 points; between R\$ 10,0001.00 and R\$ 20,000.00 = 15 points; between R\$ 20,0001.00 and R\$ 50,000.00 = 20 points; above R\$ 50,000.00 = 25 points.

## **5. NUCLEATION (STUDENTS AND ALUMNI) – List all**

- Student mobility: International internship (PDSE, CNPq, FAPESP, others); participation in other research groups; frequency in courses of other Postgraduate Programs in other institutions and **national research internship**.
- Reception of foreign students (Undergraduate and Postgraduate).
- Students and alumni with ties in other universities.
- Alumni as managers in universities / colleges.
- Post-doctoral supervision.

Points:

**National Nucleation = 10 points**

**International Nucleation = 20 points**

**P.S.: up to 80 points in the quadrennial period.**

## **6. EXTENSION PROGRAMS – List all**

Programs and projects linked to research = 20 points

Programs and projects without link with research = 10 points

Extension courses = 10 points.

**P.S.: up to 80 points in the quadrennial period.**

## GENERAL ASSESSMENT

Based on the information in the table, please give the corresponding amount of points.

Items for re-accreditation	Points	Maximum	Minimum for accreditation
1. ACADEMIC PRODUCTION			650
2. STUDENTS AUTHORSHIP			
3. SUPERVISION OF UNDERGRADUATE STUDENTS		200	
4. FUNDING			
5. NUCLEATION		80	
6. EXTENSION PROGRAMS		80	
TOTAL			650

1. To be accredited in the program, the professor must score at least **950 points**, maintaining the criterion of **650 points for academic production**.
2. Accreditation is valid for masters and doctoral advisor.