

Normative Instruction nº 03, on the date of February 24, 2012

*The following information is about the Qualification Exam for Masters and Doctoral Degrees of the Postgraduate Program in Movement Sciences.*

Article 1 - In compliance with the provisions of section III of Article 3 of the Regulation of the Postgraduate Program in Movement Sciences, for Masters and Doctoral Degrees, prior to the final presentation of the thesis or dissertation, the student must take the Qualification Exam.

Article 2 - The request for the Qualification Exam must be carried out after compliance with the activities set forth in the activities plan, presented for at least six months.

Paragraph 1 - At the time of the request, the student will send the following documents to the office of the Director of the Institute of Biosciences / UNESP / Rio Claro: list of members to compose the Examining Committee; four complete version of the thesis or dissertation project; the approval document of the research project by the Ethics Committee, when the characteristics of the research requires; official transcript and proof of complementary activities.

Paragraph 2 - The documentation will be delivered to the Postgraduate Program office, for evaluation by the Program Board and, after approval, will be sent to the members of the Examining Committee.

Article 3 - The Examining Committee of the Qualification Exam, for Masters and Doctoral students, will be indicated by the Program Board, based on a list of eight members, proposed by the advisor.

I - The list of members mentioned in this article must contain the academic affiliation, complete address and area of research of each member.

II - The Examining Committee for the Qualification Exam will be formed by three members holding the title of Doctor, at least one of them being a member of UNESP.

III - The co-adviser cannot be part of the Examining Committee, except for the provisions of paragraph 2 of article 10 of the General Resolution of the Postgraduate Program of UNESP (UNESP Resolution 30 of June 17, 2010).

Article 4 - The course credits will be counted prior to the Qualification Exam.

Paragraph 1 - The student will have his/her transcript with the course credits taken after the Qualification Exam.

Article 5 - The course credits that are not completed at the moment of the final presentation of the thesis or dissertation will not be included in the transcript.

Article 6 - The Qualification Exam for the Masters Degree will consist of a written and oral presentation of the research project in front of the Examining Committee.

Article 7 - The Qualification Exam for the Doctoral Degree will consist of didactic evidence, a written and oral presentation of the dissertation project in front of the Examining Committee.

I - The didactic test will consist of a class at the graduation level lasting 30 to 40 minutes.

II - The subject to be addressed in the class will be drawn from a list of at least six points, suggested by the advisor and approved by the Program Board, seven days in advance, in the presence of the Program Coordinator, the advisor and the candidate.

Article 8 - The student will have 30 minutes to present the thesis or dissertation orally, with a tolerance of 10 minutes, for less or more.

I - The duration of the discussion should not exceed 30 minutes per member, and the candidate will have the same period of time for reply.

II - If there is agreement between the members and the student, a dialogue can be established between them, observing the overall term of 60 minutes.

Article 9 - The student will be considered approved in the Qualification Exam if approved by at least two members of the Examining Committee.

I - A failed student may resubmit the Qualification Exam only once more, not later than six months after the initial exam.

II - In the event of a first disapproval in the Qualification Exam, the Postgraduate Program office will not move the process forward, and the advisor and the candidate will be informed about the maximum period for the new examination, 30 days prior.